

## INFORMATION ACT PURSUANT TO ART. 13 OF EU REGULATION N. 2016/679

**PROGETTARE ZEROSEI S.r.l.**, (hereinafter only "PO6") (Fiscal code and VAT number: 02001330352), in the person of its pro tempore legal representative, with registered office in Reggio Emilia, via Gramsci, 54 / V, as Controller pursuant to art. 4 n. 7) and 24 of EU Regulation n. 2016/679 (GDPR) informs you that, pursuant to art. 13 of GDPR, your personal data described in following art. 1 will be processed for execution of purposes described in following art. 3.

### 1. Nature and type of data being processed.

1.1. Your data, collected and processed by PO6 - following your access to website [www.dragonfly.school](http://www.dragonfly.school) (from now only "Site"), following your possible contact request for any reason through appropriate form or other tool on Site - fall into the category called "personal data" pursuant to art. 4 n. 1) of GDPR, including the (sub) category of personal data so called navigation or personal data so called use (i.e. IP address).

### 2. Information on Controller and Data Protection Officer.

2.1. Controller pursuant to art. 4 n. 7) and 24 of GDPR of your personal data described in previous art. 1 is PO6, which can be contacted by you at following address: [pzerosei@zerosei.it](mailto:pzerosei@zerosei.it)

2.2. Data Protection Officer pursuant to art. 37 of GDPR, appointed by PO6, is Studio Baldi & Partners, (Fiscal code and VAT number: 00734370356), with registered office in Reggio Emilia, via G. Gutenberg, 3, which can be contacted at following address: [privacydoprogettarezerosei@baldiandpartners.it](mailto:privacydoprogettarezerosei@baldiandpartners.it)

### 3. Purpose and legal basis of the processing.

3.1. In compliance with art. 6 paragraph 1 letter b) of GDPR, your personal data described in previous art. 1 will be processed by PO6 for execution of following purposes:

- a. Complete and effective execution of your request for contact and/or more information;
- b. Obtain, by PO6, statistical information, in anonymous and aggregate format, about the use of Site.

In compliance with art. 13 paragraph 2 letter e) of GDPR, PO6 informs you that any failure to communicate your personal data described in previous art. 1 will make it impossible to properly execute the processing purposes described in letters a) and b) of previous art. 3.1.

### 4. Diffusion and communication.

4.1. In compliance with art. 13 paragraph 1 letter e) of GDPR, PO6 reports that your personal data described in previous art. 1 will be communicated to third parties for sole purpose of a correct execution of processing purposes described in letters a) and b) of previous art. 3.1.; in addition, PO6 informs you that your personal data described in previous art. 1 will not be diffused.

### 5. Retention period.

5.1. In compliance with art. 13 paragraph 2 letter a) of GDPR, PO6 informs you that the retention period of your personal data described in previous art. 1 will coincide with a term not exceeding complete pursuit of processing purposes described in letters a) and b) of previous art. 3.1., possibly extendable in order to execute a legal obligation or for possible need to manage an out-of-court or judicial dispute initiated by or against PO6.

### 6. Processing methods.

6.1. The processing of your personal data described in previous art. 1 is made by PO6 using paper, computer and/or electronic methods, and is based on compliance with the principles set out in national and community legislation in force on this matter.

### 7. Transfer.

7.1. Your personal data will be stored in archives (electronic and/or paper) located at one or more offices of Controller (or of companies directly or indirectly connected by them), but in any case within EU.

### 8. Data subject's rights.

8.1. In relation to your personal data described in art. 1, PO6 informs you that you have faculty to exercise the rights provided by art. 15 to 22 and 77 to 79 of GDPR.

8.2. In compliance with art. 12 paragraph 1 of GDPR, Controller undertakes to provide you with the communications referred to articles from 15 to 22 of GDPR in a concise, transparent, intelligible, easily accessible form and in simple and clear language: such information will be provided in writing or by other possibly electronic means or, by data subject's request, will be provided orally, provided that data subject's identity is proven.

8.3. In compliance with art. 12 paragraph 3 of GDPR, Controller informs you that undertakes to provide you with information relating to action taken regarding a request pursuant to articles 15 to 22 of GDPR without undue delay and, in any case, at latest within one month from receipt of request itself: this deadline can be extended by two months if necessary, taking into account the complexity and number of requests.

**8.4.** In order to be able to exercise rights indicated above (except for those referred in articles from 77 to 79 of GDPR), P06 informs you that you can use the contacts specified in previous art. 2.

Reggio Emilia, 7.9.2020 (last update)

**PROGETTARE ZEROSEI S.r.l.**

(in the person of its pro tempore legal representative)